

BOROUGH OF SCHWENKSVILLE, PA
COUNCIL MEETING
January 8, 2015

Council Vice President Lee Miller at 7:00 PM called the Schwenksville Borough Council meeting on January 8, 2015 to order.

Present, Lee Ann Miller, Craig Dunham, Darren Rash, and Mayor Joe Giunta.

Also, present Dave Leh, Borough Engineer, Blake Dunbar Jr., Esquire, Anne Klepfer, Borough Manager, and Secretary-Treasurer Gail Phillips.

Absent:

PLEDGE OF ALLEGIANCE: by the assembly

MINUTES: Dispense with the reading of the December 11, 2014 Regular Meeting Minutes, and approve the same as presented. **Motion** by Craig Dunham **second** by Darren Rash, **motion carried 3-0.**

APPOINTMENTS & ORGANIZATIONAL BUSINESS:

Resignation letters:

Ms. Miller read the Letters of Resignation from Joe Homan & Lisa Dull, **Motion** by Darren Rash to accept regretfully the resignations, **second** by Craig Dunham. All in favor, **motion carried 3-0.** Ms. Miller read out loud letters of appreciation to the former Council members to be sent acknowledging their service and resignations.

Letters of Intent for vacancies:

Todd Larsen of 160 4th Street submitted to Council a letter to serve on Council or any other boards that might have an opening. Todd has lived in the Borough with his wife Jodie and son Eric since 2002. Todd works for Merck & Co. as a Radiation Safety Specialist. Todd is currently a member of the Schwenksville Zoning Hearing Board.

Christopher Melville of 101 Woodland Avenue submitted to Council a letter to fill the vacancy on the Planning Commission. Chris has lived in the Borough since July 2013 and is a member of the Schwenksville Fire Company, was also a member of Scout Troop 105 earning the rank of Eagle Scout in 2004.

Schwenksville Borough 2015 Annual Staff, Board, and Commission Appointments:

The Chair will accept a motion to make the following Professional Staff, Board, and Commission Appointments. **Motioned** by Craig Dunham, **seconded** Darren Rash to appoint the following for 2015. All in favor, **motion carried 3-0.**

Vacancy Board Chairperson – One-year term:

Vacant

2015

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Borough Authority Board – Five-year term:	John Markley	2019
Planning Commission – Four-year term:	Larry Keown	2018
Planning Commission – One year unexpired term:	Chris Melville	2015
Zoning Hearing Board- Three year term:	Harry Phillips	2017
UCC Regional Board of Appeals Rep-One year term:	Jim Keyser	2015
Central Perkiomen Regional Planning Commission	Joe Giunta	2015
	H. Gilbert Williams	2015
Montgomery County Tax Collection Committee Representative	Anne Klepfer	2015
	Alternate Gail Phillips	2015
	2 nd Alternate Vacant	2015

Borough Solicitor – Robert L. Brant and Associates – Blake Dunbar, Esquire

Borough Engineer - Gilmore & Associates – David Leh, P.E.

Building Inspector/Code Enforcement Officer/Assistant Zoning Officer- Mark John

Ordinance No. 379: Park and Recreation Board:

AN ORDINANCE OF THE BOROUGH OF SCHWENKSVILLE, MONTGOMERY COUNTY, PENNSYLVANIA CREATING AN ADVISORY PARK AND RECREATION BOARD AND PROVIDING FOR THE MEMBERSHIP THEREOF; PROVIDING FOR APPOINTMENTS AND TERMS OF OFFICE; PROVIDING FOR SERVICE WITHOUT PAY AND FILLING OF VACANCIES; PROVIDING FOR THE ELECTION OF OFFICERS; PROVIDING FOR ANNUAL BUDGETS AND APPROPRIATIONS; PROVIDING FOR AND ESTABLISHING THE AUTHORITY OF AND RESTRICTIONS ON POWERS OF THE BOARD; PROVIDING FOR THE REPEAL OF INCONSISTENT ORDINANCES; PROVIDING FOR THE SEVERABILITY OF THE ORDINANCE; AND PROVIDING THAT THE ORDINANCE SHALL TAKE EFFECT AS PROVIDED BY PENNSYLVANIA LAW.

Council opened the floor for public comment on the proposed Ordinance. There were no public comments offered. **Motioned** by Craig Dunham to adopt Ordinance No. 379, **seconded** Darren Rash. All in favor, **motion carried 3-0**.

Resolution No. 2015-01 Park & Recreation Board Appointments:

Motioned by Craig Dunham, **seconded** Darren Rash to appoint the following to the Schwenksville Borough Park and Recreation Board. All in favor, **motion carried 3-0**.

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Term	January 2015- January 2020	Brian Pippert
Term	January 2015- January 2020	Darren Rash
Term	January 2015- January 2019	Gail Phillips
Term	January 2015- January 2018	Greg Pocius
Term	January 2015- January 2017	Peter Grauer

Resolution No. 2015-02 – Borough Holidays Observed:

Borough Holiday Schedule

Martin Luther King Jr. Day – Monday, January 19

President’s Day - Monday, February 16

Good Friday – Friday, April 3

Memorial Day – Monday, May 25

Independence Day – Friday, July 3rdth

Labor Day – Monday, September 7

Veteran’s Day – Wednesday, November 11

Thanksgiving – Thursday, November 26 and Friday, November 27

Christmas – Thursday December 24 closed at noon, Friday December 25

New Years –Thursday December 31st closed at noon, January 1, 2015

Motioned to add Martin Luther King Jr. Day and approve the 2015 Holiday schedule, **second** by Darren Rash. All in favor, **motion carried 3-0.**

Resolution No. 2015-03 – Borough Meeting Schedule 2015:

Board of Auditors -January 6 to Re-organize

Zoning Hearing Board: Will meet as needed and further advertised typically on the 4th Monday of each month.

SCHWENKSVILLE PLANNING COMMISSION MEETINGS 2015

THURSDAY

		July	2
February	5	August	6
March	5	September	3
April	2	October	1
May	7	November	5
June	4	December	3

SCHWENKSVILLE BOROUGH COUNCIL MEETINGS 2015

THURSDAY

January 8		July	9
February	12	August	13
March	12	September	10
April	9	October	8

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May	14	November	12
June	11	December	10

Motioned by Darren Rash, **seconded** Craig Dunham to approve the 2015 Schwenksville Borough Meeting Schedule. All in favor, **motion carried 3-0**.

AUDIENCE: Todd Larsen of 160 Fourth Street would like consideration to fill one of the vacancy seats on Borough Council. A Special Meeting to be scheduled on Thursday, February 5 @ 6:30pm preceding the Planning Commission Meeting at 7:00pm for filling the two vacant Borough Council seats.

Linda Wilde of 63 Main Street inquired about the Speed Display Sign and the Brake Retarder Signs. Ms. Klepfer responded she submitted a work order to the Authority after the December Council Meeting. Ms. Wilde also reported that she found an empty gun holster and turned it into the State Police.

Mayor Giunta will call Trooper Wright to discuss the placement of the Speed display sign per Ms. Wilde's request.

ACCOUNTS PAYABLE AND TREASURER'S REPORT:

Gail Phillips reported that for the period ending December 31, 2014, the current invoices due for payment total \$27,571.84. This includes \$12,630.75 from the General Fund, \$984.09 from the Liquid Fuels Account, \$12,700.00 from payroll and \$1,257.00 from Capital Fund. **Motion** by Darren Rash and **seconded** by Craig Dunham to pay the bills totaling \$27,571.84. All in favor, **Motion carried 3-0**.

FINANCE REPORT: Mrs. Klepfer's report: For the period January 1, 2014 through December 31, 2014, Total Income for General Fund and Liquid Fuels Funds was \$503,744.58 and Total Expenditures was \$557,845.54 for a net loss of \$54,100.96. General Fund experienced a net loss of \$32,763.22. Assets: General Fund Assets Total \$281,300.15; Capital Fund Assets total \$20,419.95; and Liquid Fuels Fund Assets total \$16,987.58 for a combined Assets total of \$318,707.68.

ENGINEER'S REPORT – Dave Leh reported that in association with the S. Main Street Project, a left turn lane from Main street turning onto Perkiomen Ave. will be installed. There is a Traffic Signal Permit Plan, which is on record with the State and needs to be revised to accommodate the left turn phase and turn lane. In order to do that PennDot requires Council to make that change. Council needs to adopt a Resolution authorizing Gilmore & Associates to change the existing permit and Ms. Klepfer to sign the permit. **Motion** by Craig Dunham **second** by Darren Rash to adopt Resolution 2015-04 to authorize Gilmore & Associates to submit the Application for Traffic Signal Approval and authorize Mrs. Klepfer to sign the permit. All in favor, **Motion carried 3-0**.

South Main Street H.O.P Submission:

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The application was resubmitted December 23, 2014 and the Borough should have comments from PennDot by the end of this month. Ms. Miller asked Mr. Leh if the parking stalls are shown on the plan and how many. Mr. Leh responded that there are 17 parking stalls on the plan. The Borough will contact the two property owners where two of the parking stalls are close to their driveways. Council is following up on addressing additional concerns to the plan voiced at various meetings, and in addition to discuss these at meetings. Another letter will be sent to the S. Main Street residents to review some of the details to the plan.

Second Street engineering and repaving: The CDBG Grant for the repaving of Second Street was granted. The paving will be from 153 Second, half width to Maple and from the Second and Maple Streets intersection to Church Street. The County has done the environmental clearance, but we are still waiting for the contract paperwork. The Borough can go ahead with the design plans. The plan will show a new inlet between 153 and 175 Second Street. **Motion** by Darren Rash **second** by Craig Dunham to authorize Gilmore & Associates to proceed with the design and bid specifications for the Second Street Project. All in favor, **Motion carried 3-0.**

Gorecon follow up: This is a legal matter and will be addressed at the Executive meeting.

SOLICITORS REPORT: Mr. Dunbar, Jr has the Traffic Ordinance Amendment that has been advertised and needs to be adopted tonight.

AN ORDINANCE AMENDING CHAPTER 163 OF THE SCHWENKSVILLE BOROUGH CODIFIED CODE, AS AMENDED, REVISING ARTICLE I GENERAL PROVISIONS §163-3 TEMPORARY AND EMERGENCY REGULATIONS, §163-5 ENFORCEMENT; ARTICLE II TRAFFIC REGULATIONS ADDING §163.9.2 BREAK RETARDER PROHIBITIONS; ARTICLE III PARKING REGULATIONS AMENDING §163-12 PARKING PROHIBITED AT ALL TIMES; AMENDING ARTICLE IV REMOVAL AND IMPOUNDING OF ILLEGALLY PARKED VEHICLES §163-13 AUTHORIZATION TO REMOVE AND IMPOUND, §163-14 DESIGNATED STORAGE GARAGES, §163-17 NOTIFICATION OF REMOVAL AND IMPOUNDMENT, §163-18 PAYMENT OF CHARGES; PROTESTS, §163-19 RECORD OF VEHICLES REMOVED AND IMPOUNDED; ARTICLE V SNOW EMERGENCY ROUTES §163-22 PARKING RESTRICTED DURING SNOW STORM, §163-23 AUTHORITY OF THE MAYOR OF SCHWENKSVILLE BOROUGH OR CODE ENFORCEMENT OFFICER, ADDITION OF §163-23.1 PRESUMPTION OF OWNER RESPONSIBILITY AND LIABILITY, VIOLATIONS AND PENALTIES; ARTICLE VIII FIRE LANES §163-33 ENFORCEMENT, §163-34 VIOLATIONS AND PENALTIES; AND REPEALING ARTICLE VII RESTRICTED PARKING AT 100 MAIN STREET §163-26-§163-

35.

Council opened the floor for public comment on Ordinance No. 380, Amending Chapter 163. Linda Wilde, 63 Main Street asked the Council not to adopt this ordinance tonight and to reconsider removing the Emergency Route designation for Main Street between Perkiomen Avenue and the Borough Line.

Council indicated that the decision to remove that block of Main Street from the list of designated Snow Emergency Routes was in direct response to concerns voiced by other South Main Street residents indicating that there are not currently and will not be enough parking options during snow emergencies after the proposed sidewalk and road improvements are completed. PennDot indicated it will not affect the plowing of the travel lanes which is their responsibility. Council indicated a willingness to revisit and reconsider this decision post construction if the need arises.

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Motion by Craig Dunham **second** by Darren Rash to adopt Ordinance 380, Traffic Ordinance Amendment. All were in favor, **Motion carried 3-0.**

Appraisals and Initiating Negotiations: Real Estate matter will be addressed at the Executive meeting after adjournment.

FIRE COMPANY REPORT – Mark Brasch submitted reports for September, October, November, and December 2014. Mr. Brasch also asked permission for the Fire Company to host the circus in Meadow Park on June 7, 2015. Ms. Miller questioned whether this would conflict with the Patriotic Order Sons of America’s Flag Retirement Ceremony plans previously approved by Council? Staff did not have the date requested by POSofA available. Council did not object to the Fire Company’s use of the Meadow contingent upon provision of a Certificate of Insurance and that the Meadow is left in the same or better condition.

AMBULANCE REPORT- Gail Phillips read the report for the month of December 2014; there were 4 calls for Schwenksville and 18 calls for Greenfield of Perkiomen Valley.

MAYORS REPORT: Mayor Guinta read the report from The State Police for the month of December 2014, indicating 19 incidents. The Mayor also performed three weddings in 2014.

BOROUGH MANAGER REPORT: Resolution 2015-05 naming Anne Klepfer as the authorized official to approve, administer and execute ARLE Grant contracts, bids, payment requests and other project documents for improvements to the Traffic Signal at Main Street & Perkiomen Avenue. **Motion** by Darren Rash **second** Craig Dunham to authorize Mrs. Klepfer as the official to execute the ARLE Grant contracts. All in favor, **Motion carried 3-0.**

Resolution 2015-06 naming Anne Klepfer as the authorized official to approve, administer and execute ARLE Grant contracts, bids, payment requests and other project documents for improvements to the Traffic Signal at Main Street & Park Avenue/Game Farm Road. **Motion** by Darren Rash **second** Craig Dunham to authorize Mrs. Klepfer as the official to execute the ARLE Grant contracts. All in favor, **Motion carried 3-0.**

COMMITTEE REPORTS

HISTORICAL PRESERVATION COMMITTEE: No Report

REVITALIZATION TASK FORCE: The Committee is currently working on completing the Main St. Plan.

ACTIVITY COMMITTEE: Community Day May 2, 2015.

PROPERTY COMMITTEE: No Report

STREETS AND LIGHTS: Mr. Dunham reported that Maple Street is in need of repair. Other streets in need of repair are Walnut, Pleasantview, Highland, and Summit.

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PARKS AND RECREATION BOARD: No Report

OLD BUSINESS: None

NEW BUSINESS: None

NEXT MEETING:

Thursday, February 5, 2015 at 6:30pm – Special Meeting for Vacancies on Council

Thursday, February 12, 2015 at 7:00 pm

It was **motioned** by Craig Dunham and **seconded** by Darren Rash **to adjourn** the meeting at **8:53 pm**. Council went into an Executive meeting. No decisions.

Respectfully Submitted,

Gail L. Phillips
Secretary