

BOROUGH OF SCHWENKSVILLE  
COUNCIL MEETING  
JULY 13, 2017

Council President Darren Rash called the Schwenksville Borough Council meeting on July 13, 2017 to order at 7:00 PM at Borough Hall, 140 Main Street, Schwenksville, PA 19473.

Present, Darren Rash, Lee Ann Miller, Todd, Larsen, Sarah Knickerbocker

Also, present, Engineer David Leh, Anne Klepfer, Borough Manager, Secretary-Treasurer Gail Phillips.

**Absent:** Greg Pocius, Mayor Joe Giunta and Blake Dunbar Jr. Esquire,

**INFORMATIONAL ITEMS**

**Mayor's Report**, Mayor Giunta was absent from tonight's meeting a report was submitted by the State Police statistics of 27 incidents for June 2017.

**Fire Company Report**, Fire Chief Ed Graf read the report for June 2017. There were 8 Calls, 20 men in service and 7:23 time in service.

**Separation Agreement between Schwenksville Fire Company and Schwenksville Borough:**

Schwenksville Fire Company provided Schwenksville Borough with a written notice dated May 11, 2017 and presented to Borough Council May 11, 2017 informing the Borough of their intent to consolidate Fire Fighting Operations with Lower Frederick Fire Company. On June 12, 2017 at the Schwenksville Fire Company Business Meeting a vote to accept the Merger Agreement resulted in affirmative votes. The Merger Agreement between Schwenksville Fire Company and Lower Frederick Fire Company calls for the Schwenksville Fire Company to cease to operate as an independent Fire Company effective July 19, 2017. The Full Agreement is on File at Borough Hall.

**Motion** Lee Ann Miller **second** Todd Larsen to regretfully approve the Merger of the Schwenksville Fire Company with Lower Frederick Fire Company effective July 19, 2017. All in favor, **Motion carried 4-0**. Borough Council Thanks the Schwenksville Fire Company for all the dedicated years to the Borough and for making this process go smoothly.

**Inter-Municipal Agreement of Fire Protection Services:** This agreement is between Schwenksville Borough, Lower Frederick Township and Lower Frederick Fire Company for merging Schwenksville Fire company with Lower Frederick Fire Company making Lower Frederick Fire company the fire protection services for Schwenksville Borough. **Motion** Todd Larsen **second** Sarah Knickerbocker to approve and authorize the merge between Schwenksville Fire Company and Lower Frederick Fire Company. All in favor, **Motion carried 4-0**. Agreement is on file at Schwenksville Borough Hall.

**Resolution 2017-11:** Christopher Melville is the Emergency Management Coordinator for the Borough. Mr. Melville has updated the Emergency Operation Plan that will supersede all previous plans. **Motion** Lee Ann Miller **second** Sarah Knickerbocker to approve Resolution 2017-11 updated Emergency Operation Plan. All in favor, **Motion carried 4-0**.

**Ambulance Report**, Gail Phillips read the report for June 2017 stating Plymouth Community Ambulance had 14 calls for Greenfield Senior Living and 9 calls for the Borough. PCAA Memberships are available anytime; please call 610-277-2776 & ask for the billing department.

**AUDIENCE COMMENTS:** None

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**ENGINEER'S REPORT:** Dave Leh reported that the second DEP and Army Corp of Engineers meeting at Meadow Park went well. Once we get the application in, the process should go smoothly. Before we can make an application, we need to get through the environmental clearances. Three evaluations need to be done looking for Bog Turtles and Red Belly Turtles and their habitats. If any are found we need to stay 150 feet away with any construction. The Archeological dig that was done to test the soil was done with the help of the authority and their back hoe. They dug approximately 1-2 feet and found 4,000-year-old soil. This soil will be tested and a report will be sent to Dave Leh. The cost of this testing and dig is \$8,000.

**SOLICITOR'S REPORT:** No Report

**ACTION ITEMS – MOTIONS, RESOLUTIONS, ORDINANCES:**

Minutes: Dispense with the reading of the June 8, 2017 Regular Meeting Minutes and approve the June 8, 2017 Regular Meeting Minutes. **Motion** by Lee Ann Miller and **seconded** by Sarah Knickerbocker. All in favor, **Motion carried 4-0.**

**Treasurer's Report:** Gail Phillips submitted the Treasurer report for the period ending June 30, 2017, the current invoices due for payment total \$46,872.95. This includes \$11,426.32 from the General Fund, \$773.67 from the Liquid Fuels Account, \$13,200.00 from payroll and \$21,472.96 from Capital Fund. **Motion** by Sarah Knickerbocker second Todd Larsen to accept the Treasurer's report and pay the bills totaling \$46,872.95. All in favor, **Motion carried 4-0.**

Resolution No. 2017-10 Adopting Main Street Streetscape Plan and Design Guidelines: Schwenksville Borough Council adopted a 2010 Revitalization Plan dated April 2010. The Revitalization Plan recommends that Schwenksville Borough improve the streetscaping along Main Street by promoting attractive and effective lighting, signage, pedestrian facilities, street furniture, plantings and traffic calming. To better help and focus implementation of that recommendation, the Revitalization Task Force with the assistance of the Montgomery County Planning Commission, drafted a Main Street Plan and Design Guidelines that has now been reviewed by the Schwenksville Planning Commission and Borough Council and is ready for adoption. **Motion** Todd Larsen **second** Sarah Knickerbocker to adopt Resolution 2017-10 Main Street Streetscaping Plan and Design Guidelines. All in favor, **Motion carried 4-0.**

Ordinance No. 391: An Ordinance Amending Ordinance Number 325 and the Codified Code of Schwenksville Borough regarding Fire Protection Services. **Motion** Sarah Knickerbocker **second** Lee Ann Miller to adopt Ordinance 391 repealing and replacing in its entirety, Chapter 13, Fire Company, of the Schwenksville Borough Code with the following Ordinance recognizing the Lower Frederick Fire Company in place of the Schwenksville fire Company as the Officially recognized Fire Company to provide Fire Protection and related services to the Borough of Schwenksville, and authorizing related activities associated with such designation. All in favor, **Motion carried 4-0.**

A member of the fire Company would like to be involved with the Museum at the Fire Company. Ms. Miller said the Historical Committee will be in charge of the Museum and he can contact Ms. Miller.

**Finance Report:** Mrs. Klepfer read the summary Financial Report. For the Period January 1, 2017 through June 30, 2017 total income for General Fund and Liquid Fuels Funds was \$477,685.21 and Total Expenditures was \$274,149.64 for a net gain of \$203,535.57. General Fund experienced a net gain of \$181,874.09. General Fund Assets total \$484,808.92, Capital fund Assets total \$16,829.73 and Liquid Fuels Fund Assets total \$52,524.94 for a combined Assets total of \$554,163.59.

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**Manager's Report:** A monthly activity report was submitted to Council by Mrs. Klepfer.

**Main Street Mural:** The plaque for the mural is ordered and should be delivered in two to four weeks. A dedication ceremony will be scheduled for a Friday afternoon in September.

**Road Improvements & Maintenance:** Mrs. Klepfer approved quotes from Sacks and Sons to make repairs to Fourth Street \$3,370.80 and Mountainview Avenue \$8,861.60. Mr. Pocius who is on the Streets and Roads Committee suggested not to spend \$9,000 on Summit Avenue at this point. Mrs. Klepfer suggested 3<sup>rd</sup> Street, Perkiomen Avenue to the bend where 3<sup>rd</sup> Street changes to Maple Street. The west side of 3<sup>rd</sup> Street has pot holes and has been patched several times. Mrs. Klepfer will get a quote from Sacks and Sons for milling and overlay. If the quote is above the threshold, Mrs. Klepfer would ask that Council authorize her to go out for bids for this project. **Motion** Lee Ann Miller **second** Sarah Knickerbocker to authorize Mrs. Klepfer to go out for bids for 3<sup>rd</sup> Street. All in favor, **Motion carried 4-0.**

**Crack Sealing:** The Borough Roads were evaluated to determine which roads were candidates for crack sealing. Mrs. Klepfer will take care of getting the crack sealing done.

**Grant Opportunities:** Mrs. Klepfer submitted two project ideas to Suburban Realtors Alliance Group. One project is a bike rack, this fits their budget of \$5,000. The other project is a Town Access for the Pedestrian Trail access next to Borough Hall. This project is \$20,000 of which the Borough would need to fund \$15,000. Council is not willing to spend \$15,000 for the Town Access for the Pedestrian Trail and directed Ms. Klepfer to keep looking for grants that offer higher funding thresholds.

**Transportation Alternative Set-Aside Program:** PennDOT Program applications are being accepted through early September for a minimum project cost of \$250,000. The Projects that were discussed with the DVRPC representative from Montgomery County, Main Street Pedestrian Safety, Stormwater and Erosion Improvements along the Perkiomen Trail. The Borough would still need to pay for all the Design, Inspection, Right-of-way acquisition and Utility Relocation Costs. Council approves for Mrs. Klepfer and Mr. Leh to come up with a plan and report back to Council for Final approval.

**Draft Ordinance for Wireless Communications:** Ordinance reviewed. Mrs. Klepfer will put all comments on Google Drive.

## COMMITTEE REPORTS:

**Revitalization Task Force:** The task Force met on June 24<sup>th</sup>, to work on details of the sidewalk medallions and the Flag Emblem. A decision to use the design with the two Blues but to use a different font for the "w" in Schwenksville. **Motion** Todd Larsen **second** Sarah Knickerbocker to approve the Design with the change as the Official Flag. All in favor, **Motion carried 4-0.**

**Historical Committee:** Working on details to mark properties with Historical markers. Also, working on getting all resources that have been accumulated on line for public access. The committee is looking for typists.

**Property Committee:** Ms. Miller submitted a written report to Council. The main topic is what to do with the Fire Company building and current Borough Hall. The property Committee has three goals they thought were important. 1. Financial feasibility must be demonstrated without raising taxes or taking on new debt. 2. Meet additional needs of Borough Hall in handicap accessibility, privacy, Safety, hosting meetings, appropriate home for/display Albright Houses, file and storage space (including Fire Company records for

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(7) years). 3. Borough to maintain the Fire Company building as it is on Park Property and evaluate future use. The first steps are to arrange a walk-through of the Fire company building with Fire Company members. Assess the preliminary value of a sale or rental of Borough Hall. Assess the potential rental uses and rental value of some or all of the Fire Company building. Collect information regarding costs for both buildings for both existing and future use situations. Consider the specific requirements for restrooms serving Borough Hall administration and a variety of public uses. Discuss the Borough's needs and layout options in greater detail to develop a Program of scoping requirements for potential expansion.

Parks and Recreation Committee: The Committee will meet on July 28, 2017.

Clean up day for Schwenksville will be Saturday July 8, 2017. Please meet at Meadow Park at 9am.

The Watershed had volunteers that planted 800 plants in the raingarden and will maintain the raingarden for the Borough.

Mrs. Klepfer asked Mr. Melville for a summary of the concerns that the fire company has about the design for the Meadow and the hydrant down by the Perkiomen Creek that is used to pump water into the fire truck.

**OTHER BUSINESS:** PennDOT has plans on repaving Route 29 from Ott to Park after the Ott Road Project is done and Council would like to know what the extent of the improvements the Authority plans are and time frame and whether it includes the hydrant on South Main Street.

The next Summer concert is Wednesday July 19th 6:30pm to 8:30pm "Mike Mettalia and Midnight Shift."

**Adjournment - Motion** by Todd Larsen **second** by Sarah Knickerbocker to adjourn the meeting at 9:02 pm.  
**Motion carried 4-0.**

**NEXT MEETING(S):**

August 3, 2017 Planning Commission 7PM @ Borough Hall

August 10, 2017 Council Regular Meeting 7PM @ Borough Hall

Respectfully Submitted,

Gail L. Phillips  
Secretary