

BOROUGH OF SCHWENKSVILLE, PA
COUNCIL MEETING
REORGANIZATION MEETING JANUARY 2, 2018
7:00 PM

6:50PM Newly elected Borough Officials submit sworn/signed copy of residency affidavit and then are administered their oath of office by the Mayor.

Mayor Joe Giunta swore in newly Elected Council members:

Council Members: **Lee Ann Miller, Greg Pocius and Sarah Knickerbocker**

Tax Collector: **Siobhan Pocius**

Mayor Joe Giunta called the meeting to order at 7:00pm.

Present, Darren Rash, Lee Ann Miller, Todd Larsen, Sarah Knickerbocker, Greg Pocius, Anne Klepfer, Gail Phillips, and Mayor Giunta.

Absent

PLEDGE OF ALLEGIANCE: by the assembly

Reorganization 2018

Mayor Joe Giunta asked for nominations for Council President.

Lee Ann Miller nominated **Darren Rash** for Council President seconded by **Greg Pocius**. No further Nominations, all were in favor. **Motion carried 5-0.**

Sarah Knickerbocker nominated **Lee Ann Miller** for Vice-President and seconded by **Greg Pocius**. No further Nominations, all were in favor. **Motion carried 5-0.**

Darren Rash nominated **Todd Larsen** for Pro-Tem seconded by **Greg Pocius**, No further nominations. All were in favor. **Motion carried 5-0.**

Mayor Giunta Turned the meeting back to Council President **Darren Rash**.

Reorganization Meeting January 2, 2018 - Motions

The Chair will accept a motion to make the following Board and Commission Appointments

Vacancy Board Chairperson - One-year term: Vacant

Elected Auditor: Kalena Pippert expressed an interest in being appointed an Auditor to fill the Vacancy. Council would like Mrs. Pippert to submit a letter of interest and her resume. Mrs. Pippert will then be considered.

Borough Authority Board - Five-year term: Greg Pocius nominated **Brain Pippert**, second Lee Ann Miller, all in favor, **motion carried 5-0.**

BOROUGH OF SCHWENKSVILLE, PA
COUNCIL MEETING
REORGANIZATION MEETING JANUARY 2, 2018
7:00 PM

Planning Commission – Four-year term: Lee Ann Miller nominated Darren Rash, second Todd Larsen, all in favor, **motion carried 5-0**.

Zoning Hearing Board – Three-year term: Lee Ann Miller nominated **Harry Phillips**, second Todd Larsen, all in favor, **motion carried 5-0**.

The motion and the Boards and Commission appointments are **Approved**.

The Chair will accept a motion to make the following Borough Appointments:

Borough Solicitor:	Brant & Associates
Borough Engineer:	Gilmore & Assoc.
Secretary-Treasurer:	Gail Phillips
Building/Plumbing Inspector/BCO:	Code Inspections Inc., Tom Heisner
Code Enforcement Officer	Code Inspections Inc., Tom Heisner
Zoning Officer/Asst. Code Enforcement Officer:	Anne Klepfer
Open Records Officer:	Anne Klepfer
Assist. Open Records Officer:	Gail Phillips
Emergency Management Coordinator:	Christopher Melville
Fire Marshall:	Christopher Melville

So, moved: **Lee Ann Miller**

Second: **Todd Larsen**

Comments or questions: None

All those in favor: 5-0 Opposed: None

The motion and the appointments are **Approved**.

Resolution 2018-01
SCHWENKSVILLE BOROUGH COUNCIL MEETINGS 2018
SECOND THURSDAY @ 7:00PM

January 2, 2018 – Reorganization Meeting

January	11	July	12
February	8	August	9
March	8	September	13
April	12	October	11
May	10	November	8
June	14	December	13

BOROUGH OF SCHWENKSVILLE, PA
COUNCIL MEETING
REORGANIZATION MEETING JANUARY 2, 2018
7:00 PM

**SCHWENKSVILLE PLANNING COMMISSION MEETINGS 2018
FIRST THURSDAY @ 7:00PM**

January	4	July	5
February	1	August	2
March	1	September	6
April	5	October	4
May	3	November	1
June	7	December	6

Board of Auditors – Wednesday, January 3, 2018

Zoning Hearing Board: Will meet on January 22nd to reorganize and as needed and further advertised typically on the 4th Monday of each month.

Resolution 2016-02 Borough Holiday Schedule

Resolution 2016-02

Borough Holiday Schedule

Martin Luther King Day – Monday January 18
President’s Day - Monday, February 15
Good Friday – Friday, March 25
Memorial Day – Monday, May 30
Independence Day – Friday, July 3
Labor Day – Monday, September 5
Veteran’s Day – Friday November 11
Thanksgiving – Thursday, November 24 and Friday, November 25
Christmas – Friday December 23 at noon, Monday December 26
New Years –Friday December 30, January 2 2017

Motioned by Greg Pocius and **seconded** by Todd Larsen to adopt Resolution 2018-02. All in favor,
Motion carried 5-0.

Adoption of Resolution **2018-03: A RESOLUTION OF SCHWENKSVILLE BOROUGH COUNCIL TO APPOINT PRIMARY AND ALTERNATE DELEGATES TO THE TAX COLLECTION COMMITTEE PURSUANT TO ACT 32, §505(b)**

Primary Voting Delegate: Anne W. Klepfer
First Alternate Voting Delegate: Darren Rash
Second alternate Voting Delegate: Gail Phillips

BOROUGH OF SCHWENKSVILLE, PA
COUNCIL MEETING
REORGANIZATION MEETING JANUARY 2, 2018
7:00 PM

Motioned by Greg Pocius and **seconded** by Todd Larsen to adopt Resolution 2018-03. All in favor, **Motion carried 5-0.**

Adoption of the 2018 Fee Schedule – Resolution No. 2018-04: **Motion** Lee Ann Miller **second** Greg Pocius to adopt the 2018 Fee Schedule Resolution 2018-04. All were in favor, **Motion carried 5-0.**

It was **motioned** by Greg Pocius and **seconded** by Todd Larsen to **adjourn** to regular January Business Meeting at **7:39 pm**. All were in favor and the **motion carried.**

Regular Monthly Schwenksville Borough Council Meeting session commenced at 7:39pm

Informational Items & Special Business:

Mayor's Report: One Wedding for 2017.

State Police Reported 38 incidents for December. One incident was a house fire where two young boys lost their lives. Mr. Lukens called to thank Anne, Council and the Mayor for all they did for the family. The Community raised \$22,000 for the Lukens Family with the help of family, friends, neighbors and generous people who cared to help. Thank you also to all the Firefighters for all they do for the Community.

Fire Company Report: No Report

Ambulance Report: No Report

Audience Comments: None

Engineer's Report: No Report

Solicitor's Report: No Report

Action Items – Motions, Resolutions, Authorizations:

Approval of the minutes from December 13, 2017 Regular Meeting: deferred to February Council Meeting.

Treasurer's Report: 12/31/17 – **Motion** Greg Pocius **second** Sarah Knickerbocker to accept the December Treasurer's Report. All in favor, **Motion carried 5-0.**

Motion to advance the Treasurer funds for Payment of Bills on bills list dated 1/2/18 and advance the Treasurer the funds to pay bills for month of January not yet received. **Motion** Greg Pocius **second** Sarah Knickerbocker to pay the bills on the list for 1/2/18 and advance funds for the January bills not yet received. All in favor, **Motion carried 5-0.**

BOROUGH OF SCHWENKSVILLE, PA
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7:00 PM

Monthly Report A monthly activity report was submitted to Council by Mrs. Klepfer.

Finance Report: Mrs. Klepfer read the summary Financial Report.
For the Period January 1, 2017 through December 31, 2017 total income for General Fund and Liquid Fuels Funds was \$642,419.29 and Total Expenditures was \$538,161.65 for a net gain of \$104,257.64. General Fund experienced a net gain of \$88,091.62.
General Fund Assets total \$377,609.19, Capital fund Assets total \$88,644.60; and Liquid Fuels Fund Assets total \$45,495.08 for a combined Assets total of \$511,748.87.
33% Increase in General Fund Assets since 12/31/2016.

COMMITTEE REPORTS: None

OTHER BUSINESS: Architect started the design work at 300 Main Street.
Mrs. Klepfer met with the County Health Inspector for the kitchen at 300 Main Street. Council will review the report.

The Holiday Lights will be taken down on Saturday January 13, 2018 @ 7:00am.

Adjournment - Motion by Sarah Knickerbocker **second** by Greg Pocius to adjourn the meeting at 7:55 pm. **Motion carried 5-0.**

UPCOMING MEETING/EVENT DATES

January 4, 2018 Planning Commission – at Fire House
January 11, 2018 Borough Council Work Session 7PM @ Fire House – Other Boards and Commissions invited.
February 1, 2018 Planning Commission Meeting – location to be determined
February 11, 2018 Borough council – location to be determined

Respectfully Submitted,

Gail L. Phillips
Secretary