

BOROUGH OF SCHWENKSVILLE, PA
COUNCIL MEETING
MAY 14, 2015

Council Vice President Lee Miller called the Schwenksville Borough Council meeting on May 14, 2015 to order at 7:00 PM.

Present, Lee Ann Miller, Darren Rash, Todd Larsen, Phil Berardi, Greg Pocius, and Mayor Joe Giunta.

Also, present, Dave Leh, Borough Engineer, Blake Dunbar Jr., Esquire, Anne Klepfer, Borough Manager, and Secretary-Treasurer Gail Phillips.

Absent:

PLEDGE OF ALLEGIANCE: by the assembly

AUDIENCE COMMENTS:

Aileen Johnson from the Schwenksville Library introduced herself to Council and gave an update on the Library ramp reconstruction that will start on May 25. This project should last about 3 weeks. During the construction, the library will remain open. Notices will be posted on the Library website, Facebook page, the lawn sign, and the doors. Mrs. Johnson also commented on how much she enjoyed Community Day and that she spoke with many people about the summer programs offered by the Library. Mrs. Johnson also thanked Council for their generous support of the Library.

RE-Organization of Borough Council– Mayor Joe Giunta called for nominations for Council President. Mr. Larsen **nominated** Darren Rash **seconded** by Phil Berardi, all in favor, **Motion Carried 4-0**.

Mayor Giunta called for nominations for Vice-President. Mr. Pocius **nominated** Lee Ann Miller **seconded** by Mr. Berardi, all in favor, **Motion Carried 4-0**. Mayor Giunta called for nominations for President Pro-Tem; Darren Rash **nominated** Philip Berardi **seconded** by Lee Ann Miller, all in favor, **Motion Carried 4-0**.

Mayor Giunta turned the meeting over to newly elected President Darren Rash:

Mr. Rash asked for volunteers from Council to serve on the Finance Committee, Mr. Pocius, and Mr. Larsen agreed to serve on the Finance Committee.

Mr. Rash asked volunteers to serve on the Street and Lights Committee, Mr. Berardi and Mr. Pocius agreed to serve on the Streets and Lights Committee.

MINUTES:

Dispense with the reading of the April 9, 2015 Meeting Minutes and approve the April 9, 2015 Meeting Minutes as presented. **Motioned** by Todd Larsen and **seconded** by Greg Pocius. All in favor, **Motion carried 5-0**.

APPLICANTS FOR VACANCIES:

Auditor – Term Ending 2015 – Paula Steiger submitted her resume to Council for the open audit position. Ms. Steiger is a resident of the Borough and has a Bachelor’s Degree in Accounting; Paula is currently working for a financial institution as Canadian Payroll Specialist. Previous years Paula

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was an Executive Assistant for Global Organizations. Paula will have to be on the ballot in November as this is an elected position.

Vacancy Board – A write up about what the vacancy board member is will be in the newsletter asking any registered voter to submit letter of intent for the position.

EMS REPORTS:

Fire Company Report- Doug Neil was present to give the Fire Report, for the month of April 2015 there were seven calls, 42- Firefighters Responded, and 479- Minutes in service. Sunday June 7, 2015 is the Circus. Monday May 25, Chili Cook-off and Flee Market. Lee Ann Miller and Darren Rash thanked Doug for fixing the electric in the park before Community Day. Mrs. Klepfer asked about the status of the smoke detectors. Mr. Neil will check with Mr. Keyser.

Emergency Management Plan Update: The purpose of this plan is to prescribe those activities to be taken by the municipal government and other community officials, to protect the lives and property of the citizens in the event of a natural or human-caused, including terrorism, emergency, or disaster, and to satisfy the requirements of the Pennsylvania Emergency Management Services. Code, (35 Pa. C.S. Section 7101 et seq., as amended, to have a disaster emergency management plan for the municipality. The plan consists of a Basic Plan, which describes principles and doctrine; a Notification and Resource Manual, which provides listings and means of contacting local and needed resources; and a series of functional checklists, which provide detail for the accomplishment of the specifics of the operation.

Motion by Lee Ann Miller and **seconded** by Philip Berardi to adopt Resolution No. 2015-12 adopting the April 2015 Emergency Operations Plan Update Superseding All Previous Plans. All in favor, **Motion carried 5-0.**

Ambulance Company Report- Gail Phillips read the report for the month of April 2015; there were 2 calls for Schwenksville and 12 calls for Greenfield of Perkiomen Valley.

Request for Fire Police Assistance: Perkiomen Township requests the service of the Schwenksville Fire Company Fire Police to assist with Traffic Control Saturday May 30, 2015 for Community Day.

Motion by Greg Pocius and **seconded** by Phil Berardi to authorize the Schwenksville Fire Police to assist Perkiomen Township May 30, 2015. All in favor, **Motion Carried 5-0.**

ACCOUNTS PAYABLE AND TREASURERS REPORT:

Gail Phillips reported that for the period ending April 30, 2015 the current invoices due for payment total \$73,537.85. This includes \$45,946.86 from the General Fund, \$855.99 from the Liquid Fuels Account, \$16,814.16 from payroll and \$9,920.84 from Capital Fund. **Motion** by Philip Berardi and **seconded** by Todd Larsen to pay the bills totaling \$73,537.85. All in favor, **Motion carried 4-0.** Greg Pocius abstained from the vote.

FINANCE REPORT: Mrs. Klepfer's report: For the period January 1, 2014 through April 30, 2015, Total Income for General Fund and Liquid Fuels Funds was \$190,274.54 and Total Expenditures was \$155,881.23 for a net gain of \$34,393.31. General Fund experienced a net gain of \$10,361.22. Assets: General Fund Assets Total \$282,693.41; Capital Fund Assets total \$3,609.53; and Liquid Fuels Fund Assets total \$40,035.58 for a combined Assets total of \$326,338.52.

ENGINEERS REPORT:

Second Street CDBG Project: David Leh reported that the four bids for the 2nd Street Project came in too high the low bidder was almost \$30,000 more than our Grant amount, which is \$95,000, and the low bid was \$124,000. The other three bids came in around \$160,000. This project would have to be modified and rebid. This project involves 2" surface milling and overlay of approximately 2,150 square yards of asphalt pavement. Approximately 250 SY of base repairs, the installation of approximately 187 linear feet of fifteen (15") HDPE piping. installation of 2 new Type C inlets and the connection of 2 existing yard drains one into each new inlet, the replacement of a 6 foot Type M inlet hood and box, the removal and replacement of 2 Type C inlets, and all work incidental that is required to complete this work. **Motioned** by Greg Pocius **seconded** by Todd Larsen to reject all previous bids from May 12, 2015 and authorize to advertise mill and overlay. All in favor, **Motion carried 5-0.**

Pothole Repairs: \$20,000 in the budget for Maple Street between Main and Second Streets, \$10,000 Liquid Fuels to supplement for Maple Street or another road. Total quote to fix all potholes properly is \$26,000. Initial quote is over budget. Mrs. Klepfer worked with Mr. Sell, number down still repair properly. Discussion regarding proper repair of potholes with lower estimate.

South Main Street CDBG Project: The project is ready for Council to authorize advertisement for bids. Final review received from PennDot. Mrs. Klepfer has all the necessary papers signed from the three South Main Street properties. Motioned by Phil Berardi and seconded by Todd Larsen to authorize to advertise for bids the South Main Street Project. **Motion carried 4-0.** Ms. Miller is one of the owners of property at 250 Main Street, which is currently under development. She is abstaining to avoid any appearance of conflict of interest in this matter.

SOLICITORS REPORT:

South Main Street Real Estate Matter: has been resolved.

Gore Con, Inc. Update: discussed at the Executive Session at the end of the Agenda.

Dunkin Donuts Application: The Zoning Hearing Board met on April 27, 2015 and granted permission for the Dunkin Donuts to move forward with the development as a legal nonconforming use as a fast food restaurant. Dunkin Donuts will have to apply for a Conditional Use and a hearing for Council to review.

MAYORS REPORT:

Monthly State Police Statistics: Mayor Giunta read the report from The State Police for the month of April 2015, indicating 20 incidents. Two notes on the burglary and sex offence-indecent assault. No feedback on either of these offences.

Security Cameras: The quote for the cameras is too high. Mayor Giunta has been in contact with Chris Kauffman of Rendon Security and will meet with Mayor Giunta and Mrs. Klepfer to talk about cameras for Borough Hall and the parking area behind the building. Mayor Giunta has been in contact with Uninvest Bank and will follow-up on whether they will install a camera for their parking lot and the front to look down Main Street.

BOROUGH MANAGERS REPORT:

Meadow Park Phase II Grants: Mrs. Klepfer is looking for a motion to adopt Resolution No. 2015-13 authorizing application for \$185,000 to the Greenways, Trails, and recreation Program Grant from the Commonwealth Financing Authority to be used for park development and river conservation project known as Meadow Park Phase II Improvements. **Motioned** by Greg Pocius and **seconded** by Phil Berardi to adopt Resolution No. 2015-13. All in favor, **Motion carried 5-0.**

Planning Commission Contract: Mrs. Klepfer needs approval and authorization to execute the Montgomery County Planning Commission three year Contract Renewal. The County Planners review Ordinances, Streetscaping for Main Street, Revitalization Plan, attendance at the Planning Commission meetings and Meadow Park. **Motion** by Phil Berardi and **seconded** by Greg Pocius to authorize to execute the Montgomery County Planning Commission Contract Renewal for three years. All in favor, **Motion carried 5-0.**

S. Main Street Right-of-way Agreements: Mrs. Klepfer would like a motion for the Right of Way Agreements for the South Main Street Project. **Motioned** by Greg Pocius and **seconded** by Phil Berardi to authorize the execution of the Right of Way agreements as negotiated. **Motion carried 4-0.** Ms. Miller is one of the owners of property at 250 Main Street, which is currently under development. She is abstaining to avoid any appearance of conflict of interest in this matter.

Street Light LED upgrade Program: Mrs. Klepfer is looking for authorization to send in the letter of intent to participate in this preliminary stage, to do the preliminary audit and when the numbers come back make sure this program is right for the Borough. **Motioned** by Todd Larsen and **seconded** by Phil Berardi to authorize the Mrs. Klepfer to send in the letter of intent. All in favor, **Motion carried 5-0.**

Draft Ordinances: Mrs. Klepfer is still working on these. Mrs. Klepfer will be meeting with Ms. Miller and Mr. John about the Property Maintenance Code.

Announcements: Montgomery County Borough Association Dinner will be held Thursday May 28, 2015 at Woodside Lodge 6pm-9pm. The dinner is \$10 per person at the door. The three Boroughs split the cost three ways.

COMMITTEE REPORTS:

Park and Recreation Board: Mr. Rash would like to thank everyone for their participation at Community Day. It was awesome to see everyone come together and make it a good day. Thank you again to Doug Neil for repairs to the electric. A post meeting is recommended to go over things and plan for next year. The next Park & Recreation meeting is Thursday May 21, 2015 at 7:00pm.

Historical Preservation Committee: Ms. Miller and Mr. Rash are encouraging them to work on the old post office and other historical research they need to be doing.

Revitalization Task Force Committee: Ms. Miller reviewed the Key Issues and the Goals and Objectives of the Schwenksville Borough 2010 Revitalization Plan. Please take the time to read the plan found on the Borough Website www.schwenksville-pa.org under Community tab and then Community Revitalization Plan.

Property: No Report

Streets & Lights: R.J. Sell estimate for pothole repairs is \$16,223. General Fund Budget \$13,000, Liquid Fuels \$5,000-\$6,000 noting that there are three additional pothole repairs. **Motioned** by Greg Pocius and **seconded** by Phil Berardi to have R.J. Sell repair the potholes in the Borough. All in favor, **Motion carried 5-0.**

OLD BUSINESS: No Report

NEW BUSINESS: No Report

NEXT MEETING(S): June 11, 2015 7:00pm

Motioned by Phil Berardi and **seconded** by Todd Larsen to Adjourn to Executive Session at 9:11pm. No action taken at the Executive Session **motioned** to adjourn at 9:40pm by Greg Pocius **second** by Phil Berardi. **Motion carried 5-0.**

Respectfully Submitted,

Gail L. Phillips
Secretary