



BOROUGH OF SCHWENKSVILLE

TENANT REGISTRATION

NAME OF OWNER _____ PHONE _____

EMAIL ADDRESS OF OWNER: _____

ADDRESS OF OWNER _____

ADDRESS OF APARTMENT/HOUSE _____

DATE OF REPORT _____

Name of Tenant (all persons over the age of 16) _____

Unit No. _____ Number of off-street parking spaces provided _____

Name of Employer _____

Address of Employer _____

Tenant Phone Number: _____ Tenant Email: _____

Name of Tenant (all persons over the age of 16) _____

Unit No. _____ Number of off-street parking spaces provided _____

Name of Employer _____

Address of Employer _____

Tenant Phone Number: _____ Tenant Email: _____

Name of Tenant (all persons over the age of 16) _____

Unit No. _____ Number of off-street parking spaces provided _____

Name of Employer _____

Address of Employer _____

Tenant Phone Number: _____ Tenant Email: _____

DATE OF OCCUPANCY _____

TO THE OWNER/MANAGER:

The foregoing information is required under Borough of Schwenksville Ordinance No. 343 enacted December 13, 2007. Completion of this form is required by March 15 of each year, and a Notice of Change of Tenants is required within 15 days of a change in tenancy. **A fee of \$25 per year per dwelling unit** (empty or occupied) and (not including a unit occupied by the owner) be returned with this form.

Fines and penalties are included in the Ordinance for failure to comply. A copy of the ordinance is available for inspection or a copy may be obtained by contacting Schwenksville Borough Hall.